

PTO Meeting Agenda September 1, 2020 – 7 PM – Facebook LIVE

- I. **Welcome and Call to Order:** – Stephanie Coy, PTO President
- II. **Approval of Minutes:** – Jessica Harmon, Recording Secretary; Motion to approve Minutes was made by Marisa Stacy and Seconded by Cathey Bugg.
- III. **Treasurer Report:** – Marisa Stacy/Laura Coughlin Our treasurers are still reconciling August expenses. We typically report our operating budget and expenses at monthly meetings. Due to moving up the meeting because next week is a holiday week, those numbers will be posted with the meeting minutes.
 - Teacher Reimbursements - \$692.85
 - Teacher Appreciation During Professional Development - \$2,189.61
 - Online Donations - \$160; You can find an opportunity to donate on our PTO page
- IV. **Upcoming Events:**
 - Sept. 7 - No School – Labor Day
 - Sept. 8 - No School – Staff Collaboration Day– Group A
 - Chick-Fil-A Night – Drive Thru 5:30-7:30 Be sure to mention Heritage.
 - Sept. 17 – Individual School Pics – Group B
 - Sept. 21-- Individual School Pics—Group A

*We will have Spirit Days this month for both A and B after we pass out T-Shirts– Stay Tuned!
- V. **Volunteer Opportunities** (heritageelementarypto.org/volunteer)
 - Visit our website, Click Volunteer, scroll to see opportunities**
 - 1. Scrub-A-Dub Club: will be responsible for cleaning and sanitizing manipulatives
 - 2. Laminating
 - 3. Leaders Needed! – Art Pals & 5th Grade Liaison Coordinators :
Art Pals is looking for an individual that would be willing to organize and oversee the Art Pals lessons for the PreK-2nd grade classes. No art experience is necessary! We are needing a person that can put the lessons together and then help to organize the supplies for the lessons and volunteers to teach the lessons.
5th Grade Liaison: We want to make the year a fun and special one for our 5th grade kids as they wrap up their elementary school year time. We are looking for an individual or group of individuals that could work together to coordinate activities and evens for this group of students.
 - 4. Homeroom Coordinators: Details will be coming out soon regarding the responsibility of the Homeroom Coordinators. This year we will need a coordinator for each classroom for both group A and group B. An email will be sent out by the classroom teacher asking for these

volunteers. The position will be filled on a first come, first serve basis this year in order to limit the number of volunteers in our building. Please be watching for the email from your child's teacher for details.

5. Teacher Lunches - September 30—contact us if you are interested in helping with the luncheons; more information will be coming to you soon.

VI. Spirit Wear (heritageelementarypto.org/store) - Pre-orders closed August 21. They are being printed and shipped. Our volunteers will pack those orders and they will be distributed in the oldest child's class to bring home.

If you did not Pre-Order, we have a select amount in each size. You can go to our website and order those items while sizes last. We will let you know when the store is opened for these orders.

VII. Fundraising Efforts – Shannon Callendar, VP

1. Mabel's Labels - \$397; experiencing a delay in receiving your order be sure to reach out and let them know; some have received coupons or discounts for future orders; will close the store at Winter Break
2. Amazon Smile - \$38.84 3.
3. Online donations for ongoing support – heritageelementarypto.org/store
4. Restaurant Nights – Sept. 8 – Chick-Fil-A – Drive Thru only from 5:30-7:30
Oct. 13 – Marco's Pizza- new location on Covell and Sooner
5. Heritage Hero Hustle Update: An explanation of the "run" was given; watch for upcoming information and the opportunity to be on a committee to organize and facilitate this fundraiser

VIII. Communications Update – Alicia Cox, Communications Secretary

1. S'more Newsletter – weekly newsletter
2. Heritage Elementary PTO on FB
3. Heritageelementarypto.org

IX. New Business: Cathey Bugg, Heritage Principal

1. Thank You's: Mrs. Bugg shared her gratitude for the individuals that helped spread mulch, the snack/food packs provided by Perk Place during staff development, the Scrub-A-Dub volunteers, and all the generous PPE donation. Thank you for your continued support for the staff, teachers and our school.
2. September 2 is the deadline to change from Virtual Edmond to A/B blended model; you can do this by submitting a form or calling the school directly. The next opportunity to change your learning method will come at the semester.
3. The Car Rider Plus system is working great and we are seeing improvements in our dismissal time day by day.
4. Technology Challenges: Mrs. Bugg spoke about the technology frustrations being the biggest concern most families have at this point. Please know that the teachers are working hard to learn and address the problems as they arise. It is important to keep sending your questions and issues via email and they will be addressed. The teachers are learning and

using Canvas as we move forward and things will become smoother and easier as time goes on. Please continue to be patient.

5. Questions about A/B groups having equal learning days have come up. While the A students have a break ahead with Labor Day week, the B students will experience this at Fall Break. By the time the semester ends, there should just be a one-day difference between the groups face to face days. The teachers are working through assignments and will be balancing them as needed to accommodate the kids and these breaks.
6. Safety Patrol is doing an amazing job! We appreciate these kids so much. It has been great to see how they are attending the young students as they get out of their cars and helping to make sure they get inside safely. They treat the students as their own little brothers and sisters. We have received many compliments for the way these 5th graders are taking care of the other Heritage students and those compliments have been shared with the Safety Patrol students. Keep it up!

President Stephanie Coy made a motion to adjourn the meeting and it was seconded by Cathy Bugg..

All future meetings will continue to be held virtually until further notice. All meetings will be posted as well as minutes from the previous meeting.