**Heritage Elementary PTO  
September 7, 2023 General Meeting Minutes**

**I.** **Meeting was called to order** on September 7, 2023 at 9:55am by President Shannon Callendar. Meeting was held in person at Heritage Elementary.

**II. Motion to approve the Minutes** from the August PTO General Meeting by R. Klier, 2nd by M. Avery.  
  
**III.** **Treasurer’s Report (Jessica White/Angela Engle)**We have an August ending balance of $76,707.10 with $57,295.50 in available funds. Motion to approve by B. Ford, 2nd by A. Smith. PTO Insurance is $510.00, and was not included in the annual budget as a line item. Motion to add $510 to pay for PTO Insurance was made by A. Blessum, 2nd by B. Ford. Vote was taken to approve the motion, and motion passed unanimously.

**IV. Vice Presidents: Melissa Avery & Caiti Hanks**

1. Fundraising a. Mabel’s Labels - $128.22  
 b. Box Tops - $36.00  
 c. Upcoming Restaurant Night – Texlahoma BBQ (Waterloo Rd) on Tuesday, Sept 12, from 4-8pm

2. Hero Hustle  
 a. Fundraiser will run from Sept 13th –29th; information packets sent home in Monday folders this week  
 b. Glow Runs during PE, Sept 27th – 29th; 1 parent per student will be able to sign up to attend  
 c. Prize Patrols will be every other day, beginning Wednesday, Sept 13th   
 d. Dress-up days – begin Wednesday (Favorite Gaming Character)  
 e. Volunteers needed for decorating (Tuesday, Sept 26th starting at 4-ish), and for prize patrol

**V. Communications (Diana Rice/Bethany Ford)** 1. Website & monthly newsletter will be handled by Diana. She will be including Volunteer   
 Spotlights and Teacher/Staff Spotlights, so please submit via email (Heritage PTO)

2. PTO Facebook page will be Bethany’s area. We ask that you please be kind and encouraging   
 in your posts, as we are all volunteers helping to make our school as great as it can be.

**VI. Committee Chairs** 1. Homeroom Heroes: Rhiannon Klier – We are up and running! Make sure to watch the Facebook homeroom  
 parent Facebook page for updates/information. Homeroom parents will be organizing the parties, teacher  
 birthdays, supply needs, Christmas gifts, etc. One parent per student will be able to attend 1 of the 3 parties-  
 sign up genius will be sent out by the teachers soon.

2. Decorations Committee: Bethanie Lied & Jacque Morrison – 10-12 bulletin boards to keep up  
 with annually. Sign-up genius for volunteers to help however much you want - with one  
 bulletin board all year, or for one time only, we would love your help!

3. Teacher Hospitality: Natalie Moose – first Teacher meal is dinner on October 17th, during   
 Parent/teacher conferences. The 5th grade parents will be receiving an email with the sign-  
 up genius to donate either specific food items or funds to buy the items.

4. Work Room PALS: Allison Smith – she will be coordinating the teacher workrooms and   
 keeping them stocked.

5. 5th Grade Committee: Rachelle Burns – fundraising activities to pay for 5th grade t-shirts and end of the year  
 party. First fundraiser Spirit Store before school on Friday, September 1st went very well. Next Spirit Store   
 will be on Friday, November 3rd.

**VII. Upcoming Events** 1. Son Plus One committee meeting on Sept 11th at 9:45am

2. North Pals Spirit Day – Friday, Sept 8th (Memorial vs. North @ 7pm). North HS Football players and  
 cheerleaders at drop off to hand out stickers, tattoos, bracelets, and high fives!

6. Picture Day – Monday, September 18th

**VIII. New Business: Mrs. Frank, Principal** 1. EPS Board Meeting at 5pm

2. K-Start day was a success! Kinders got to walk around the playground and were “clapped in” to their pod.   
 Thank you to the volunteers who made the balloon arch.

3. Traffic on Sorghum Mill, lots of construction and road work to watch out for

**XI. Meeting adjourned** at 10:18am, motion approved by M. Avery and 2nd by J. White.

Next PTO meeting will be October 12th @ 9:45am in the Art Room (K-2 wing)