**Heritage Elementary PTO  
October 12, 2023 General Meeting Minutes**

**I.** **Meeting was called to order** on October 12, 2023 at 9:47am by President Shannon Callendar. Meeting was held in person at Heritage Elementary.

**II. Motion to approve the Minutes** from the September PTO General Meeting by M. Avery, 2nd by C. Hanks.  
  
**III.** **Treasurer’s Report (Jessica White/Angela Engle)**We have a September ending balance of $76.707.10. Funds from the Hero Hustle were deposited, and payments were made on the Music Set Projector, leaving $76,711.31 in available funds. Motion to approve by C. Hanks, 2nd by R. Klier.

**IV. Edmond Public Schools Foundation – Ruthie Riggs and Chris Codding**EPS Foundation supports Edmond public schools and is the major connector between the community of Edmond and its schools. This year’s focus is community mobilization, student mental health, and early college programs. A fundraising dinner will be held April 16th at The Springs Event Center.

**V. Vice Presidents: Melissa Avery & Caiti Hanks**

1. Fundraising a. Restaurant Nights:   
 Texlahoma – check for $260.44  
 Qdoba - $98.90  
 b. Box Tops - $47.90 (total for this year so far)  
 c. Upcoming Restaurant Night – Food Truck at Book Fair Night, Nov. 6 from 5:30-7:00pm

2. Hero Hustle Recap  
 a. We had 13 superstar classrooms (made their goal), and 22 Superstar students (raised $500+)  
 b. Total raised - $75,852  
 c. Funds raised will cover the PTO operating expenses for the next school year.   
 d. Items on the list to potentially purchase with any extra funds – sound panels in the cafeteria, $2,000   
 set aside annually for playground maintenance, Get Your Teach On (professional development   
 conference) for Teacher of the Year + 1, and a multi-year project to build a walking trail for recess/PE   
 use.

**VI. Communications (Diana Rice/Bethany Ford)** 1. Website & monthly newsletter (S’More) is handled by Diana. She will be including Volunteer   
 Spotlights and Teacher/Staff Spotlights, so please submit via email (Heritage PTO). The S’More is posted   
 every week on the PTO Facebook page, as well as emailed to everyone by Mrs. Frank.

2. PTO Facebook page is Bethany’s area. We ask that you please be kind and encouraging in your posts, as we   
 are all volunteers helping to make our school as great as it can be.

**VII. Committee Chairs** 1. Homeroom Heroes: Rhiannon Klier – Homeroom parents will be organizing the parties, teacher  
 birthdays, supply needs, Christmas gifts, etc. One parent per student will be able to attend 1 of the 3 parties-  
 sign up genius will have been sent out by each teacher. Fall parties are coming up next, so sign-up genius lists   
 should be sent out soon for needed party supplies.

2. Decorations Committee: Bethanie Lied & Jacque Morrison – Thank you to all who have decorated teacher   
 doors, and those who helped with Hero Hustle decorations!

3. Teacher Hospitality: Natalie Moose – first Teacher meal is dinner on October 17th, during   
 Parent/teacher conferences. The 5th grade parents received an email with the sign-up genius to donate   
 either specific food items or funds to buy the items.

4. Son + 1 Committee: Event is Thursday, October 26th, from 6-8pm. Volunteers are needed to help run the   
 event. The theme is Carnival this year, and there will be raffle tickets for sale at the event (funds to sponsor   
 Holiday Heroes hams for local students).

**VIII. Upcoming Events** 1. Fall Spirit Wear now on sale – pre-orders only. Sale ends 11/1 @ 12pm.

2. North Pals Spirit Day – Last one is Friday, October 27th. North HS Football players and cheerleaders at drop   
 off to hand out stickers, tattoos, bracelets, and high fives!

3. Picture Re-Take Day – Friday, October 27th

4. Parent/Teacher Conferences – October 12th and 17th. Sign up with your teacher for a time.

5. Fall Break – October 19-23rd (no school)

6. Fall Parties – October 30th (3rd, 4th and 5th) and October 31st (Pre-K, K, 1st and 2nd). Pre-K parties begin at   
 2:30pm, K-5th grade parties begin at 3:00pm.

7. Get Slimed!!! On Friday, October 13th, students will get to watch 6 teachers/staff (Mrs. Frank, Mrs. Sikes,   
 Mrs. Estes, Mr. Glenn, Jaime and Amanda!!!) get slimed out on the playground, as a fun way to end the Hero   
 Hustle fundraiser. We didn’t quite make it to the $80,000 goal, but we got close and everyone worked hard   
 to raise the funds needed to cover next year’s PTO budget. Thank you to all who contributed and   
 participated!

8. Level Up Arcade Party – October 14th, 11-1pm, for Superstars (students/corporate sponsors who   
 raised/donated $500+).

**IX. New Business: Mrs. Frank, Principal** 1. Yearbook sales are still open, and can be purchased through Josten’s - $20 online

2. Red Ribbon Week – week after Fall Break. Emphasizes healthy choices. Dress-up days are Wed (PJ day),   
 Thursday (workout/sports), and Friday (Heritage)

3. Parent/Teacher Conferences – please limit to 15 minutes so everyone can get an opportunity to   
 communicate with their teacher

4. October 31st will be Storybook dress-up day. Students can wear (appropriate) costumes of book characters   
 (no weapons or scary costumes).

**X. Board Announcement**

Shannon Calendar will be stepping down (due to personal reasons) as PTO president as of November 1st, and Marisa Stacy (President-Elect) will step into the position as President. We are all extremely grateful for the dedication and devotion to our school that Shannon has given, and wish her well in her new adventure!

**Meeting adjourned** at 10:38am, motion approved by J. Morrison and 2nd by A. Engle.

Next PTO meeting will be November 16th @ 6:30pm in the STEM room.