

**Heritage Elementary PTO**  
**March 14, 2024 General Meeting Minutes**

**I. Meeting was called to order** on March 14, 2024 at 9:50am by President Marisa Stacy. Meeting was held in person at Heritage Elementary.

**II. Motion to approve the Minutes** from the February PTO General Meeting by J. Morrison, 2<sup>nd</sup> by A. Engle.

**III. Treasurer's Report (Angela Engle & Tasa Salyards)**

We have a February ending balance of \$147,179.95. With \$2,000 reserved for playground maintenance and \$7,500 in required reserve, we now have \$137,679.95 in available funds. Motion to approve February financials by M. Avery, 2<sup>nd</sup> by B. Ford.

Book Fair funds of \$8,373 and 5<sup>th</sup> grade party funds of \$6,000+ will be moving out of the available funds soon. Sound Panels in cafeteria on the ceiling and walls and a new 9-square for playground (\$6k-\$7k) for this year, and a resource room for teachers for next year, are the ideas for this year's Hero Hustle funds excess. Motion to approve by R. Burns, 2<sup>nd</sup> by B. Lied. Vote was unanimous, and motion passed.

**IV. Vice Presidents: Melissa Avery & Caiti Hanks**

**1. Fundraising**

- a. Box Tops - \$114.60
- b. Open House food trucks - \$240
- c. March 14<sup>th</sup> Restaurant Night – Papa Murphy's on Danforth

**V. Communications (Diana Rice/Bethany Ford)**

- 1. Website & monthly newsletter (S'More) is handled by Diana. She will be including Volunteer Spotlights and Teacher/Staff Spotlights, so please submit via email (Heritage PTO). The S'More is posted every week on the PTO Facebook page, as well as emailed to everyone by Mrs. Frank.
- 2. PTO Facebook page is Bethany's area. We ask that you please be kind and encouraging in your posts, as we are all volunteers helping to make our school as great as it can be.

**VI. Committee Chairs**

- 1. Homeroom Heroes: Rhiannon Klier – 5<sup>th</sup> Grade parents need flowers for teachers at music program.
- 2. Teacher Hospitality: Natalie Moose – Next Teacher Meal will be April 10<sup>th</sup>, provided by PreK/K grade families
- 3. VIP Events – Sweetheart Dance: Tasa Salyards – Came in \$1,600 under budget, \$1,000 in raffle money donated to BALTO, and over 500 participants!
- 4. Spirit Night: Caiti Hanks – April 18<sup>th</sup> from 5:30 – 8:00pm, at least 3 food trucks, airbrush tattoos, lawn games, bounce house, DJ, North Cheer/Pom, silent auction.
- 5. Workroom Pals: Allison Smith – extra copy paper is in the office if you need it. Please clean up after yourself!
- 6. 5<sup>th</sup> Grade: Rachelle Burns – Spirit Store on March 29<sup>th</sup>, Silent Auction baskets at Spirit Night on April 18<sup>th</sup>, End of the year party on Wednesday, May 22<sup>nd</sup>.
- 7. Green Thumb: Need chair ASAP

**VII. 2024 PTO Elections**

- 1. Last call for nominations, no new nominations received.

2. Motion to approve Board slate by B. Lied, 2<sup>nd</sup> by A. Smith. Motion passed.
3. Board Slate for the 2024-2025 school year is set and will be sent out by Mrs. Frank before the next PTO board meeting in April.

#### **VIII. Upcoming Events**

- 3/14 Papa Murphy's Restaurant Day
- 3/14 5<sup>th</sup> Grade Music Program
- 3/18-22 Spring Break – No School
- 3/29, 4/5, 4/12 Celebrate Differences
- 4/10 Teacher Lunch, hosted by PreK/K
- 4/11 First Grade Music Program
- 4/18 Spirit Night
- 4/19 April Day – No School

#### **IX. New Business: Mrs. Frank**

- Celebrate Differences will be 3 consecutive Fridays
- Spring Pictures will be delivered after spring break

**X. Meeting adjourned** at 10:25am, motion approved by C. Hanks and 2<sup>nd</sup> by A. Engle.

**Next Schedule PTO Meeting: April 11, 2024 @ 9:45am at Heritage.**