

Heritage Elementary PTO
March 28, 2023 General Meeting Minutes

I. Meeting was called to order on March 28, 2023, at 9:40am by President Shannon Callendar. Meeting was held in person at Heritage Elementary. Motion to approve the Minutes from the February PTO General Meeting by S. Woods, 2nd by M. Avery.

II. Treasurer's Report (Melissa Avery)

We have an \$93,367.64 ending balance with \$85,867.64 in available funds currently in the PTO account. All new playground equipment has been paid for, and ESD is working with equipment vendors to make all the necessary repairs on existing equipment. Motion to approve by R. Klier, 2nd by Ms. Underwood.

III. Restaurant Nights (Angela Engle)

March 21 – Ted's Café Escondido (Danforth), \$115 raised

IV. Fundraising (Angela Engle)

Mabel's Labels – \$40 check disbursed in March
Simply Sign It – open all year (25% back to school)

V. Spirit Store/Spirit Squad (Rachelle Burns)

Next Spirit Night is Thursday, April 13th, from 5:30-8:00pm. Spirit Wear/Items will be on sale at the event.

VI. Board Elections (Angela Engle)

PTO Board Slate nominations are in, and will be up for vote after next meeting/online beginning 4/11/2023. Many committee chair positions are still open, including Teacher Hospitality, Workroom Pals, Green Thumb (gardening) and Lost & Found.

PTO Bylaws were amended and approved by PTO Board at the April 21st PTO Board Meeting. Changes include \$2,000 annual set aside for playground maintenance; reimbursements will now be due within 60 days of occurrence; 3rd VP position removed and President-Elect position added; Social Coordinator position added to assist Communications Director.

Motion to approve by A. Engle, 2nd by Ms. Underwood. Motion passed to accept amended PTO Bylaws.

VII. Communications (Sarah Woods/Alicia Cox)

Sarah will continue to include Teacher Spotlights in the S'Mores newsletters, so make sure to submit and recognize our wonderful teachers! Alicia takes care of the social media posts, along with the online Spirit Wear sales.

VIII. Upcoming Events

Teacher Lunch: March 29th, sponsored by 1st Grade parents. Baked potato bar, potatoes donated by Relish Catering. Monetary donations can be made online, in the tab for Teacher Hospitality on the PTO website. All items can be dropped off anytime before 10:30am. There will be a table set up in the lobby. Please label all containers/utensils you wish to get back.

5th Grade fundraising opportunities: Fundraising for 5th grade t-shirts and end-of-year party will include Heritage candy cups at all music programs.

Mother/Son Game night: The event date will be Thursday, March 30th. There will be a DJ, food, board games, sports games, Photo Booth, inflatables, and possibly laser tag!

Art Pals: April 24-28th. Volunteers needed for each grade (K-2).

Heritage Hero Appreciation Week: May 1-5th, theme is Vegas Casino. More info and signups coming soon!

Heritage Spirit Night will be April 13th. Rumble and Thunder Truck, Edmond North Cheerleaders and athletes, Future Huskies program info, firetruck, DJ, cotton candy, food trucks, face painting and more!

IX. Volunteers Needed

Lunch Pals: Sign up for any day of the month, for 1 hour or 3 ½ hours, we need assistance in the cafeteria helping the kiddos during their lunchtime.

X. New Business (Mrs. Frank, Principal)

Testing season approaching – 3rd – 5th grades, begins April 20th. No parent monitors needed for testing days, just snack donations for prior to testing.

Teacher placements coming soon, you will receive a parent input form online by April 1st.

Student/school safety procedures reviewed district-wide.

Pre-K lottery in place, families will be notified soon.

XI. Meeting adjourned at 10:20am, motion approved by M. Avery, 2nd by R. Klier.

Next PTO meeting will be 4/11 @ 9:30am