**Heritage Elementary PTO
January 10, 2023 General Meeting Minutes**

**I.** **Meeting was called to order** on January 10, 2023, at 6:30pm by President Shannon Callendar. Meeting was held in person at Heritage Elementary. Motion to approve the Minutes from the December PTO General Meeting by M. Avery, 2nd by C. Hanks.

**II.** **Treasurer’s Report (Marisa Stacy)**We have an $128,289.67 ending balance with $99,679.78 in available funds currently in the PTO account. Expenditures pending include playground equipment ($17,000) and the remaining balance on the stage projector ($11,000). Motion to approve by C. Hanks, 2nd by S. Woods.
 **III. Restaurant Nights (Caiti Hanks)**11/10 S & B Burger, $100
January – SkyZone Family Fun Day
February – Open House/Book Fair Food Trucks
March – Ted’s Café Escondido (Danforth), Dine-in and Carry-out

**IV. Fundraising (Angela Engle)**BoxTops - $113.00
Mabel’s Labels – open all year
Amazon Smile – open all year
Simply Sign It – open all year (25% back to school)

**V. Spirit Store/Spirit Squad (Rachelle Burns)**Spirit Wear Update – all remaining spirit wear orders were delivered on Monday, January 9th, including items that were incorrect in December. There are beanies, water bottles and baseball hats still left to purchase online or at the school.

Next Spirit Day is Friday, February 10th. No Spirit Store that day, but the store will be open on Tuesday and Thursday, February 7th and 9th, during Open House and Book Fair Nights.

**VI. Homeroom Coordinator (Rhiannon Klier)**Valentine’s Day Parties are Tuesday, February 14th! Up to 4 volunteers (workers to set up party, help with snacks/crafts/activities, etc) total will be allowed in each classroom, and will need to be on the list to check in at the office. Items for parties need to be dropped off in the front foyer by noon Tuesday. Please do NOT park in the driveway/pickup line if you are coming to help.

Thank you to all who decorated doors and helped with the Christmas parties. If there is still a door decorated with a holiday theme (rather than Winter theme), please clear those out ASAP.

**VII. Communications (Sarah Woods/Alicia Cox)**Sarah will continue to include Teacher Spotlights in the S’Mores newsletters, so make sure to submit and recognize our wonderful teachers! Alicia takes care of the social media posts, along with the online Spirit Wear sales.

**VIII. Upcoming Events**Sweetheart Dance: February 3rd, from 6:30-8:30pm in the Heritage Cafeteria. The theme is Hollywood, and there is a maximum capacity of 250 total people. Tickets are available for $20 per couple, with additional Heritage siblings $5. Please include all names on the registration (for prizes). There will be Raffle tickets ($1 each, cash only at the event), popcorn bar, Party Pics, balloon artist, and DJ.

Teacher Luncheon: 1/18, sponsored by PTO. Monetary donations can be made online, in the tab for Teacher Hospitality on the PTO website.

SkyZone Family Fun Day: Sunday, January 15th, anytime from 1-7pm. Heritage gets $4 per jumper, just tell them you’re from Heritage when checking in/paying.

5th Grade fundraising opportunities: Fundraising for 5th grade t-shirts and end-of-year party will include Heritage candy cups at all music programs, and Valentine’s Grams in February.

Mother/Son Game night: First committee meeting will be January 31st @ 9:30am. Sign ups for committee are online on the PTO website. The event date will be April 7th.

Open House and Book Fair nights: 2/7 and 2/9, from 5:30-6:30pm. There will be food trucks available from 5-7pm (pizza and kettle corn on Tuesday, pizza and donuts on Thursday), and the Spirit Store and Book Fair (in the Media Center) will be open till 7pm as well.

**IX. Volunteers Needed**

Lunch Pals: Sign up for any day of the month, for 1 hour or 3 ½ hours, we need assistance in the cafeteria helping the kiddos during their lunchtime.

**X. New Business (Mrs. Frank, Principal)**New 2022-2023 Calendar is out on the District website.

Report Cards for 2nd Quarter will be available Friday, January 13th on the portal.

PTO is losing one of their two treasurers – Laura Coughlin is serving her 3rd term as co-treasurer, but will be moving in March. We are thankful for all her service and dedication these last few years, and wish her well in her new adventure in Texas! Melissa Avery has graciously agreed to step into this position to complete the 2022-2023 school year. A vote was held to approve the motion made by S. Callendar, 2nd by R. Burns for Melissa Avery to become co-treasurer. Motion passed unanimously.

**XI. Meeting adjourned** at 7:28pm, motion approved by M. Janes, 2nd by S. Woods.

Next PTO meeting will be 2/14 @ 9:30pm