**Heritage Elementary PTO
February 8, 2024 General Meeting Minutes**

**I.** **Meeting was called to order** on February 8, 2024 at 9:50am by President Marisa Stacy. Meeting was held in person at Heritage Elementary.

**II. Motion to approve the Minutes** from the January PTO General Meeting by J. Morrison, 2nd by M. Avery.

**IV.** **Treasurer’s Report (Angela Engle)**We have a January ending balance of $132,476.58. With $2,000 reserved for playground maintenance and $7,500 in required reserve, we now have $122,976.58 in available funds. Motion to approve by R. Klier, 2nd by J. Morrison.

**V. Vice Presidents: Melissa Avery & Caiti Hanks**

1. Fundraising a. Box Tops - $102.50.
 b. Sky Zone - $196.00
 c. Food Trucks at Open House Nights from 5:00-7:30pm: Tuesday is Psycho Taco and Donut NV
 Thursday is Lucky’s and Freezing Cow
 d. March Restaurant Night – Papa Murphy’s on 3/14

**VI. Communications (Diana Rice/Bethany Ford)** 1. Website & monthly newsletter (S’More) is handled by Diana. She will be including Volunteer
 Spotlights and Teacher/Staff Spotlights, so please submit via email (Heritage PTO). The S’More is posted
 every week on the PTO Facebook page, as well as emailed to everyone by Mrs. Frank.

 2. PTO Facebook page is Bethany’s area. We ask that you please be kind and encouraging in your posts, as we
 are all volunteers helping to make our school as great as it can be.

**VII. Committee Chairs** 1. Homeroom Heroes: Rhiannon Klier – Valentine’s Parties on Feb 13th (3rd-5th grades) and 14th (Pre-K – 2nd).
 Pod Doors need to be cleared of valentines’ themes and updated to spring themes by March 1st.

2. Decorations Committee: Bethanie Lied & Jacque Morrison – Bulletin Boards need to be updated by March 1st  for spring themes. Please clean up supply room after you use it – there are borders in drawers and letters in
 binder.

3. Teacher Hospitality: Natalie Moose – Next Teacher Meal will be March 13th, provided by 1st grade families

4. Spirit Squad: Rachel Lassiter
 Next Spirit Day is March 1st, popcorn signup genius posted for volunteers!

5. Workroom Pals: Allison Smith – extra copy paper is in the office if you need it. Please clean up after yourself!

6. 5th Grade: Rachelle Burns – Valentines Grams fundraiser about to begin.

7. Green Thumb: Need a committee chair ASAP

 **VIII. 2024 PTO Elections
 a. Approval of Interim Treasurer –** Tasa Salyardshas graciously agreed to finish out the current school year.
 Motion was made to approve interim treasurer appointment by N. Moose, 2nd by R. Klier. Vote was
 unanimous to approve.
 b. Election Committee – Mrs. Frank, Rachelle Burns, Angela Engle, Jackie Morrison and Sarah Obright will have a
 slate ready to be posted in March.
 c. Positions for Next Year – board openings include Vice President, Treasurer (due to vacancy), Secretary, and
 Communications. We will also have multiple committee chair openings (Green Thumb, Decorations co-chair,
 Workroom Pals, Sweetheart Dance, Hero Appreciation Week)

 **IX. Upcoming Events** 2/9 Sweetheart Dance meeting

 2/12-26 Pre-K Lottery Applications

 2/13 Bond Vote

 2/13 and 2/14 Valentines’ Parties

 2/19 No School – President’s Day/Professional Development Day

 2/22 Hero Appreciation Week meeting @ 9:45am. May 6-10, Around the World Theme

 3/1 Spirit Day

 3/13 Teacher Lunch (1st Grade)

 3/14 March Restaurant Night – Papa Murphy’s

**Meeting adjourned** at 10:25am, motion approved by M. Avery and 2nd by B. Ford.

**Next Schedule PTO Meeting: March 14, 2024 @ 9:45am at Heritage.**