**Heritage Elementary PTO  
August 24, 2023 General Meeting Minutes**

**I.** **Meeting was called to order** on August 24, 2023, at 9:48am by President Shannon Callendar. Meeting was held in person at Heritage Elementary.

**II. Motion to approve the Minutes** from the July PTO General Meeting by C. Hanks, 2nd by M. Avery.  
  
**III.** **Treasurer’s Report (Jessica White/Angela Engle)**We have a July ending balance of $76,303.62 with $57,225.63 in available funds. Motion to approve by R. Klier, 2nd by M. Stacy.

**IV. Vice Presidents: Melissa Avery & Caiti Hanks**

1. Fundraising a. Food Trucks from Meet the Teacher Night - $200 from Tasty Snow  
 b. Upcoming Restaurant Night – Texlahoma BBQ (Waterloo Rd) on 9/12

2. Hero Hustle  
 a. Our one big fundraiser for the school year, funds raised will cover the entire year’s  
 activities, supplies, teacher development, substitutes, staff meals (one per month),  
 playground maintenance, additional playground equipment, etc.  
 b. Business sponsorships (due by September 4th) are needed to cover the expenses t  
 run the Hero Hustle fundraiser, such as Glow Run t-shirts, prizes for the students, etc.   
 We only have $5,500 so far, and need about $20K. Top Donor will be interviewed by   
 a special 5th grader and will be included in the weekly S’More.  
 c. Hero Hustle Dates: Hustle will run from September 13th – 29th  
 Glow Run will be during PE on Sept 27th – 29th  
 Last day to accept donations is October 2nd   
 Prize Patrol will be M/W/F   
 Dress Up Days will be Sept 13,15, 19, 21 and 25  
 Information Packets will be sent home Wednesday, Sept 6th

d. Hero Hustle Committee Meeting August 24th (immediately following PTO meeting)

**V. Communications (Diana Rice/Bethany Ford)** 1. Website & monthly newsletter will be handled by Diana. She will be including Volunteer   
 Spotlights and Teacher/Staff Spotlights, so please submit via email (Heritage PTO)

2. PTO Facebook page will be Bethany’s area. We ask that you please be kind and encouraging   
 in your posts, as we are all volunteers helping to make our school as great as it can be.

**VI. Committee Chairs** 1. Homeroom Heroes: Rhiannon Klier  
 a. Deadline to put your name in as a homeroom parent is tomorrow, August 25

b. First meeting will be September 1st at 9:45am  
c. Responsibilities include coordinating/organizing the parties, gifts for teacher birthdays, pod decorating, copies for teachers, sign-ups for supply needs.

2. Decorations Committee: Bethanie Lied & Jacque Morrison – 10-12 bulletin boards to keep up  
 with annually. Sign-up genius for volunteers to help however much you want - with one  
 bulletin board all year, or for one time only, we would love your help!

3. Teacher Hospitality: Natalie Moose – first Teacher meal is dinner on October 17th, during   
 Parent/teacher conferences. The 5th grade parents will be receiving an email with the sign-  
 up genius to donate either specific food items or funds to buy the items.

4. Spirit Squad: Rachel Lassiter – there will be popsicles on Friday, September 1st. Sign up  
 genius will be posted for volunteers to help distribute!

5. Work Room PALS: Allison Smith – she will be coordinating the teacher workrooms and   
 keeping them stocked.

6. 5th Grade Committee: Rachelle Burns – fundraising activities to pay for 5th grade t-shirts and  
 end of the year party. First fundraiser is Friday, September 1st, the 5th graders will be selling a   
 few items at the Spirit Store before school (8:50-9:15am). Cash or check only. Pics and prices   
 of items are included in this week’s S’More and posted on Facebook.

7. Lunch Pals and Laminating Pals needed – sign up genius on the PTO website and the S’More  
 **VII. Upcoming Events** 1. Watch D.O.G.S. (Dudes of Great Students) – Orientation/pizza meeting on 8/24 @ 6:30pm

2. Parent Orientation for K/2/4, times emailed by teachers

3. Son Plus One committee meeting coming soon, event in October.

4. Spirit Wear – back online this week. No re-orders, just current inventory: tshirts, water bottle stickers, yard   
 signs, penants, socks, clearance items from last year

5. North Pals Spirit Day – Friday, August 25th. North HS Football players and cheerleaders at   
 drop off to hand out stickers, tattoos, bracelets, and high fives!

6. No school Monday and Tuesday, September 4th and 5th

**VIII. New Business: Mrs. Frank, Principal** 1. School year off to a great start! Thanks to all volunteers who helped with drop off and pick-up

2. K-Start day was a success! Kinders got to walk around the playground and were “clapped in” to their pod.   
 Thank you to the volunteers who made the balloon arch.

3. Traffic on Sorghum Mill was down to one lane, lots of construction and road work to watch out for

4. Outside recess will follow district guidelines: if it’s hotter than 100° (heat index) or colder than 32° (wind  
 chill), there will be indoor recess

5. Lunch menus – online only this year. Website for menus at www. SchoolCafe.com/edmond

**XI. Meeting adjourned** at 10:40am, motion approved by A. Engle and 2nd by C. Hanks.

Next PTO meeting will be September 7th @ 9:45am in the Art Room (K-2 wing)