

**Heritage Elementary PTO**  
**General Assembly Meeting**  
**Thursday, April 3, 2025**  
**9:45am**

- I. **Call Meeting to Order:** Marisa Stacy, PTO President  
1<sup>st</sup> Jacque Morrison 2<sup>nd</sup> Caiti Hanks
- II. **Approve Minutes from March 13:** Bethanie Lied, Secretary  
1<sup>st</sup> Christy Loesel 2<sup>nd</sup> Jacque Morrison
- III. **Treasurer(s) Report:** Tasa Salyards/ Angela Engle
  - a. Approve March Financial  
\*Details on march cash flow can be found on the PTO Webpage. Lost of end of year money coming out.  
1<sup>st</sup> Caiti Hanks 2<sup>nd</sup> Nicole Highfill
- IV. **Vice President(s) Report:** Melissa Avery/ Caiti Hanks
  - a. Fundraising
    - i. Box tops- \$313.40 our goal is \$500. Please remember to upload your points, reach out if you need help!
    - ii. April Spirit night food trucks will give back 10% to school
- V. **Communications Report:** Diana Rice
  - a. lots of summer camp info
  - b. please submit staff highlights to heritage PTO. Link can be found in the SMORE
- VI. **Event Reports**
  - a. Spirit Night (volunteers needed)
    - i. Free fun night at school. The only thing you will pay for is food at the trucks if you wish to purchase. Fun giveaway every 10 minutes! Bounce houses, petting zoo, DJ, spray tattoo artist and more!
  - b. Hero Appreciation Week (set meeting date)
    - i. May 5-8 A DECADE OF DEDICATION. Dress up days will be announced soon. Fun spirit wear for staff.
    - ii. April 9<sup>th</sup> at 9:45am -we will have a meeting at school if you are interested in helping please come!
  - c. School Supplies (pre-order)
    - i. Keep an eye out for sign up to come out soon. Not a fundraiser for the school. Just an easy option for our parents.

VII. **2025-2026 Board Elections**

- a. Slate was APPROVED!
- b. Vacancies
  - i. Hospitality chair open. Please reach out with interest. We will help you!
  - ii. Green thumb

VIII. **Upcoming Events/ Important Dates**

- a. First Grade Music Program- 4/10
- b. Staff Breakfast (3<sup>rd</sup> grade)- 4/16
  - i. Sign up genius will come out today. Will be a breakfast this year. Day before drop off encouraged.
- c. Spirit Night- 4/17
- d. School is IN SESSION- 4/18
- e. STATE TESTING
- f. Incoming Parent Night- 5/1 (kinder and prek)
- g. Second Grade Music Program- 5/1
- h. Hero Appreciation Week- 5/5 – 5/9
- i. Restaurant Night- 5/13 (Chick-fil-A)

IX. **New Business:** Mrs. Frank

- a. Children Book Week.
- b. Return pre-enrollment form for next year.
- c. Mrs. McDonald gets her award tomorrow during harmony.

X. **Adjourn Meeting**

1<sup>st</sup> Allison Smith 2<sup>nd</sup> Caiti Hanks

**Next scheduled PTO Meeting: Thursday, May 15, 2025 @ 9:45am**